

Southwold Primary School and Early Years' Centre
Kennington Road, Radford, Nottingham, NG8 1QD
Headteacher: Mrs Y. Salmeron
Tel: 0115 915 5756
Email: admin@southwold.nottingham.sch.uk



Friday 12th September 2025

Welcome Back to School!

Dear Parents and Carers,

We're delighted to welcome you and your children back to school for the new term! It's wonderful to see everyone returning with such enthusiasm and energy — and looking fantastic in their uniforms. We're excited for the term ahead and all the learning, growth, and fun it will bring.

Opal Play – All-Weather Adventures!

We're looking forward to developing our Opal Play provision even further this year. Outdoor play is a vital part of our curriculum, and we'll be embracing it in all weathers!

To help your child enjoy this fully, please ensure they have:

- A pair of wellies
- A waterproof coat

These should be kept in school so children are always ready to explore and play.

Awesome Appearance

We're proud to see our pupils looking so smart in their uniforms — thank you for your support!

Inclusive Attendance – Every Day Counts

We are proud to be an Inclusive Attendance school, where every child's circumstances are understood and supported. We know that regular attendance is key to your child's progress, wellbeing, and sense of belonging.

- Please call the school office by 9am to report any absence.
- Where possible, we ask that medical appointments are made outside of school hours.
- If this isn't possible, please provide evidence so we can authorise the absence.

We work closely with families to support good attendance and remove barriers where they exist. If you need help or advice, please don't hesitate to reach out.

Term-Time Holidays

A reminder that holidays taken during term time cannot be authorised. Referrals will be made to the Local Authority, which may result in fines. Please ensure that a Leave Request absence form is completed for any planned leave. This can be found in the main reception area.

Just a few reminders:

School Day

Please remember that the school day starts at 8.45am and finishes at 3:15pm; ensure that your child is brought to and collected on time. Classrooms will be open from 8:40am. Main gates will open at 8:40am and close at 8:55am. They will re-open at 3:10pm and close at 3:20pm.

PE Kits - PE kits should be brought to school and left here. This includes:

- White t-shirt
- Black shorts
- Black joggers or leggings
- Black plimsolls

Please avoid labelled or designer sportswear.

Jewellery: Children may wear one pair of small stud earrings only. No other jewellery is permitted for safety reasons.

School Communications

Last year, many of you shared that too many posts made it hard to keep track of important updates. This year, we're streamlining our communication:

- Key information and letters will be sent via email.
- Class teachers will share one weekly post focused on learning and pupil progress

Healthy School – Packed Lunches & Snacks

We're proud to be a Healthy School, and we encourage nutritious choices to support your child's wellbeing and learning.

- **Packed Lunches:** Please ensure lunches are balanced and healthy.
Foods such as cold burgers or other fast food items are not suitable.
- **Nut Allergies:** We have pupils in school with severe nut allergies, and exposure can lead to serious health issues.
Please do not send any foods containing nuts — this includes spreads like peanut butter and snack bars with nuts.
- **Snacks:** All children are provided with a healthy snack at breaktime.
Please do not send additional snacks from home.

Inhalers/EpiPen's

If your child uses an inhaler or EpiPen, please ensure that they have brought it to school and that it is in date. Any prescribed medicines must be taken to the school office and relevant forms completed.

Address/Telephone Numbers

Please remember to inform the school office if you have changed your address and/or phone number (including mobiles) and email address. It is important that we are able to contact you.

Toys/Items from Home

Please do not send toys, balls, colouring pencils etc. from home. We provide each class with a ball and play equipment is provided for pupils at playtimes.

Positive Behaviour and Core Values - Be Ready, Be Respectful, Be Safe.

At our school, we believe that **clear expectations and consistent routines** create the best environment for positive behaviour. Our behaviour principles outline the rules, routines, and shared standards that all pupils and staff follow — helping everyone feel safe, respected, and ready to learn.

Our **Behaviour Policy** is rooted in our core values:

Aspirations, Collaboration, Perseverance, Creativity, Exploration, and Respect.

Each value plays a vital role in shaping school life and supporting our pupils' personal development.

This term, we're starting with a focus on **Respect** — encouraging pupils to show kindness, consideration, and care in all they do. Pupils will be recognised and rewarded with **Dojo points** when they demonstrate our core values in action.

Please note key dates:

- European Day of Languages – Friday 26th September
- National poetry day – Thursday 2nd October
- Black History Monday – Friday 10th October
- Monday 13th and Thursday 16th October Parents Meetings' (appointments will be booked via Arbor)

INSET Days

- Friday 26th June 2026
- Monday 26th July 2026 – INSET Day

Thank you for your continued support. We're looking forward to a fantastic term ahead!

Kind regards,

Mrs Salmeron
Head Teacher