



Southwold Primary School and Early Years' Centre
Kennington Road, Radford, Nottingham, NG8 1QD
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Friday 8th September 2023

Dear Parents and Carers,

Welcome back to the start of an exciting new school year! I hope that you have had a happy holiday. It has been lovely to see our pupils return to school. A very warm welcome to all our new pupils and their families, we hope that they all settle quickly into school life and enjoy their time at Southwold.

Premises works over the holidays

During the holiday, asbestos has been removed from some areas in school and the roof fixed. Classrooms and outdoor areas, affected by the flooding caused by rain have been cleaned. I would like to thank Mr Williams (Site Manager) for overseeing the works and ensuring that they were completed on time. He has worked incredibly hard to ensure that the school re-opened on time. A huge thank you also to our teaching staff; they have also worked extremely hard to ensure that your child's classrooms were ready to welcome them back for the start of the year.

School Day

Please remember that the school day starts at 8.45am and finishes at 3:15pm; ensure that your child is brought to and collected on time. Classrooms will be open from 8:40am.

School Uniform

Parents/carers are reminded that pupils must wear the correct school uniform and PE kit. (See school website and parent handbook). Please label all items. We are promoting pupils 'Awesome Appearance' and expectations must be followed. Pupils may bring a sensible sized bag or school book bag with their reading books and school items only as we have limited space in our cloakrooms.

PE days

After the success of the children wearing full PE kit on the day they have PE at school we have decided to keep this system in place. Please can we remind you that PE kit is a white T-shirt, black/blue shorts or jogging bottoms in cold weather and black trainers.

Jewellery / Make-Up

Children may wear one pair of stud earrings only. For Health and Safety reasons, hoops/dangling earrings, necklaces, bracelets are not permitted. Please do not send your child wearing these items to school. If so, we will ask your child to remove them and return at the end of the day. Pupils are not permitted to wear make-up or nail varnish. Please ensure that this is removed for the start of the school day so your child is ready to learn.

Southwold Newsletter

Toys/Items From Home

Please do not send toys, balls, colouring pencils etc. from home. We provide each class with a ball and play equipment is provided for pupils at playtimes.

Home Communication

School uses email and Class Dojo to share information with you. Please ensure that you have responded to a Class Dojo text asking you to sign up, if not already done so. It is a free app and you do not need to pay to use it. It can translate into over 40 languages.

Addresses/Telephone Numbers

Please remember to inform the school office if you have changed your address and/or phone number (including mobiles) and email address. It is important that we are able to contact you.

Inhalers/EpiPen's

If your child uses an inhaler or EpiPen, please ensure that they have brought it to school and that it is in date. Any prescribed medicines must be taken to the school office and relevant forms completed.

Absence/Holidays

If your child is absent from school, please telephone the school office. May I remind you that holidays should not be taken during term time.

Behaviour Policy

We have introduced a new Behaviour Policy, which has been shared with your child. Our three core school rules are: **Be Ready, Be Respectful, Be Safe.**

We recognise that clear structures of predictable outcomes have the best impact on behaviour. Our school's principles for behaviour sets out the rules, relentless routines and visible consistencies that all pupils and staff are expected follow. Mrs Taylor (Deputy Head Teacher and Behaviour Lead) will be sharing the policy with you in the next week.

Our Behaviour Policy, supports our core Values: Aspirations, Collaboration, Perseverance, Creativity, Exploration and Respect. Each one is a very important part of school life and our pupil's personal development. We will start the term with **Respect**. Pupils will be recognised and rewarded with Dojo points for displaying our Core Values.

Please note the remaining **INSET days** for the academic year 2023-24

- Friday 29th September 2023
- Friday 20th October 2023
- Friday 28th June 2024
- Friday 26th July 2024

Kind regards,

Mrs Salmeron
Head Teacher

Broadening Our Horizons Through Lifelong Learning